

Date: - 04/07/2021

To,  
Principal,  
Pravara Medical Trust's,  
Arts, Commerce and Science College,  
Shevgaon.

**Subject: - Give the permission for "Basic Data Entry" course  
Syllabus Framing Workshop.....**

Respected Sir,


With above mentioned subject, our college Department of Commerce has been organize Academic Year 2021-22 Certificate course on " Basic data Entry " for BCA Department Students. This Course duration is 30 hours will theory. So give the permission for said course syllabus framing workshop on 08July 2021.

Syllabus Framing Committee as follows:

Sr. No.	Name of Person	Designation
1	Miss. Sarita S. Raut	HoD
2	Mr. Mahesh Udage	Subject Expert
3	Miss. Sonam M. Ghevari	Subject Expert
4	Mr. Sandeep M. Funde	Member
5	Mr.Parathwagh M.B	Courses Coordinator

Permission



  
**HEAD**  
Dept. of B.C.A. (Science)  
Pravara Medical Trust's  
Arts, Commerce and Scienc.  
Shevgaon, Dist. Ahmeu



Pravara Medical Trust's,  
**Arts, Commerce and Science College Shevgaon**  
Ayurved College Campus, Tal- Shevgaon, Dist- Ahmednagar  
**Skill Development Centre Organized**

**One Day Workshop on  
Syllabus Framing for Certificate Course 2021-22**



**This certificate is awarded to**

Mr. Mahesh Udage We appreciate your participation and rich  
Contribution in designing of the syllabus for Certificate Course -Entitled Certificate  
Course on Basic Data Entry Operator on 08<sup>th</sup> July 2021

P. B. E. W. D.  
Co-ordinator  
(Skill Development Centre)

[Signature]  
IQAC  
(Co-ordinator)

[Signature]  
Principal



Pravara Medical Trust's,  
**Arts, Commerce and Science College Shevgaon**  
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Miss. Sonam M. Ghevani We appreciate your participation and rich  
Contribution in designing of the syllabus for Certificate Course -Entitled Certificate  
Course on Basic Data Entry Operator on 08th July 2021

  
Co-ordinator  
(Skill Development Centre)

  
IQAC  
(Co-ordinator)

  
Principal